

**DARTMOUTH HOUSING AUTHORITY
2 ANDERSON WAY
NORTH DARTMOUTH, MA 02747
REGULAR BOARD MEETING
MONDAY, MAY 13, 2013**

RECEIVED
2013 JUN 11 11 P 12:23
DARTMOUTH TOWN CLERK

The Regular Board Meeting of the Dartmouth Housing Authority was called to order at Solemar at 2:00 p.m. by Wayne Whalley. Those in attendance and constituting a quorum included Elaine Lancaster, Maria Connor, Constance Desbiens, Executive Director and Kerriè Bosse and several tenants. Sam Jonsson was excused.

The Treasurer's Report was presented as follows:

Balances: 667-1 - \$116,534.16; 667-2 - \$221,602.53; Local Programs - \$12,690.83; S.E.M. - \$200,859.05; Revolving - \$25,282.13
Bills Paid: 667-1 - \$10,749.78; 667-2 - \$24,409.20; S.E.M. - \$11,415.52
(all on-line transfers) Local Programs - \$1,455.64

Communications included the Mass NAHRO Newsletter which was previously emailed to the Board.

The Executive Director reported on the following items: (the Board was given an outline of this report for easier access to the information given).

There is one pending vacancy at Solemar. The waiting list consists of approximately 1 transfer, 9 elderly residents, one with veterans' preference, 9 non-elderly residents and 19 non-resident elderly and 17 non-elderly non-residents.

The automatic door opener is in at the Solemar Community Center. The contract has been signed for Phase 2 of Solemar windows, awaiting final signature from DHCD to proceed. Still waiting for Cape Cod Fence to sign contract for railings at Solemar. The next Capital Plan is due in July. We will do planning and training in June and will present the new plan to the tenants at the July meeting.

At the MassNAHRO Annual Conference we will be given an award on Monday evening. This award is for using New Bedford Voc students to build the maintenance shed at Solemar.

The Fire Lanes at Munroe Terrace have been properly marked and signs have been put up. Notices went out and we can now implement the policy that the Board will officially vote on today.

Under New Business the Parking Policy for Munroe will be put in place. The first offense will be a warning, second will be a call to the Fire Dept. and the third offense the car will be towed at the owner's expense. This will need to be voted on.

The A/C policy was also discussed, tenants who had bedroom A/C's prior to egresses will be given a sleeve for the bedroom. All other tenants should either put A/C's in living rooms or kitchens. This will need to be voted on.

BOARD MEETING (Cont)
MAY 13, 2013

Under Old Business the Re-organization of the Board was discussed. Maria offered that we nominate as a slate; Wayne as Chairman, Elaine as Vice-Chair, Maria as Treasurer and Sam as Secretary.

An update on the O'Connor-Sisson House was given. Connie met with the non-profit for their first official Annual meeting. The Officers were elected: Michael-President, Matthew-Treasurer and Maria as Clerk. From here on they will be responsible for this project. The contract with the architect has been signed and non-profit will be applying to the Fall round of CPC. With the Board's permission, we will be transferring money into a checking account in Partners In Housing's name so that all bills will be paid accordingly. Pre-app to DHCD One Stop Funding Round will be submitted by August 2nd.

Under Tenant Input it was brought up that when the fire lanes were painted they went up too far near the church. Wayne said he would have someone take care of it by painting over it with black paint.

A motion was made by Elaine Lancaster and seconded by Maria Connor to accept slate as presented: Wayne as Chairman, Elaine as Vice-Chair, Maria as Treasurer and Sam as Secretary. The Board voted unanimously.

A motion was made by Elaine Lancaster and seconded by Maria Connor to approve the Minutes of the April 17th, 2013 meeting. The Board voted unanimously.

A motion was made by Maria Connor and seconded by Elaine Lancaster to accept the cash disbursements and invoices for the Revolving account for May, 2013. The Board voted unanimously.

A motion was made by Elaine Lancaster and seconded by Maria Connor to accept the Executive Director's Report as presented. The Board voted unanimously.

A motion was made by Elaine Lancaster and seconded by Maria Connor to accept the Parking Policy for Munroe Terrace. The Board voted unanimously.

A motion was made by Maria Connor and seconded by Elaine Lancaster to approve the A/C Policy. The Board voted unanimously.

There being no further Old or New Business to be brought before the Board, a motion was made by Maria Connor and seconded by Elaine Lancaster to adjourn this meeting at 2:30 p.m. The Board voted unanimously.

BOARD MEETING (Con't)
MAY 13, 2013

The next regular meeting of the Dartmouth Housing Authority will be held on Monday, June 10, 2013 at 2:00 p.m. at Munroe Terrace.

Respectfully submitted,

Constance Desbiens
Executive Director

VOTED AND APPROVED BY THE BOARD ON 6/10/2013